MINISTRY OF FOREIGN AFFAIRS
OF DENMARK
The Trade Council

INTERNSHIP AT THE MINISTRY OF FOREIGN AFFAIRS' MISSIONS IN HOUSTON & CHICAGO

Are you looking for an internship where you can develop your professional skillset and having a once in a lifetime experience abroad? The Ministry of Foreign Affairs' missions in Houston and Chicago are looking for two interns to join our Marketing & Communication team in the spring semester of 2023.

The Positions
You will work to promote The Trade Council in North America's energy and environment activities and attract Danish companies to explore their export potential across the Atlantic. You will play an important role in the Trade Council marketing and communications team, consisting of a team leader located in Washington D.C. and two advisors and two interns located in Chicago and Houston.

During the internship you will get a chance to work with various disciplines within marketing and communications and contribute to bridging the gap between Denmark and North America one story at a time.

The marketing and communications team is an integrated part of the Energy & Environment team with approximately 40 employees spread across the Danish missions in North America. Sustainability is at the top of the agenda for transatlantic collaborations, and so you will become a part of a dedicated and busy team with a strong purpose.

The Consulate General in Chicago and the Consulate General in Houston offers the opportunity to become part of a social office with 15-18 great colleagues. Each semester the two consulates welcome a team of three new interns and present an exciting and safe space to grow both personally and professionally.

Your daily tasks include, but are not limited to:

- Support the daily social media efforts on LinkedIn
- Write web articles and case stories
- Develop and update marketing materials
- Video production and editing
- Write and set up newsletters for the Danish community in Chicago
- Administrative tasks, which also include helping out with our daily routines at the office.

The Candidates

- You are enrolled at a higher educational institution focusing on communication, journalism, media, or marketing
- You possess an independent drive and are highly motivated to contribute and learn
- Fluency in Danish and English (oral and written) at a high level is required
- Our ideal candidate has a flair for visual and graphical storytelling
- Experience with Photoshop, InDesign and Premiere Pro is advantageous but not a prerequisite

Application

To apply for the position, we kindly ask you to send one application focused on your professional interests and profile. Deadline for applications is **September 15, 2022**.

Visit our application site to apply: Application Process (um.dk)

Or learn more about the positions here: Communication and Marketing (um.dk)