

Internship at the Consulate General of Denmark in Chicago Communication and PR



The Energy & Environment Team (EE) out of the Trade Council of Denmark is looking for a highly motivated and qualified intern to assist the teams' communication and PR efforts. The team is divided into four sub-teams working within wind, water, district heating and waste/biogas.

The internship is 6 months from August 1st – 31st January 2019.

The Position

Through the internship, you will play an important role in the EE Team's communication and press initiatives. As an intern, you will work closely with the teams' commercial advisors with the objective of promoting the Trade Council to a Danish and U.S. audience. Further, you will coordinate the communication/PR effort with EE team members from our offices in Washington D.C., Silicon Valley, Houston and Toronto.

Your daily tasks include, but are not limited to,

- Research and compile data for team specific newsletters
- Support the daily Social Media efforts (Twitter and LinkedIn)
- Support the four EE teams and coordinate on specific tasks
- Write articles for web and pitch stories to the Danish press
- Administrative tasks, which also include helping out with our daily routines

The Candidate

You are enrolled at a Master's Degree program focusing on journalism, media, communication or the like. Good English skills (oral and written) are required. Experience with editing websites are advantageous but not prerequisites. Comfortable office package (PowerPoint, Excel & Word) skills are expected.

The candidate should possess an independent drive along with a positive attitude when engaging in new tasks. The ideal candidate should have a high level of personal integrity and creativity while possessing curiosity and drive. Being open, credible and observant are important personal characteristics. As the work pace will fluctuate and increase, the candidate should be able to maintain a clear perspective and focus in stressful situations.

Interns are responsible for own expenses, i.e. plane tickets and finding and renting of rooms or apartments. The Consulate General of Denmark in Chicago provides 4.000 DKK/month towards rental costs.

The Application

Applications should be addressed "*Communication Intern Application: [Name]*" and sent to the Consulate General by e-mail to Katrine Jessen (katjes@um.dk) with enclosed motivational letter (max 1 page), CV, exam results and relevant recommendations. Applications must be in English.

Deadline for application: March 1st 2018